

# Corporation of the Township of Chisholm

Municipal Office/Council Chambers: 2847 Chiswick Line, Powassan, Ont. P0H 1Z0  
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## MINUTES COUNCIL MEETING TUESDAY, MAY 13, 2025 7:00 PM

### 1. CALL TO ORDER & ACKNOWLEDGE FIRST NATIONS PEOPLES AND LAND

*"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings."*

The meeting was called to order by Mayor Gail Degagne, in Council Chambers at 7:00 p.m., with Councillors, Bernadette Kerr, Claire Riley, Nunzio Scarfone, and Paul Sharp. Staff member present was CAO Lesley Marshall, Admin. Jessica Laberge, and OS Shawn Hughes. Presenters Jason Ferrigan and Tara Michauville were present. There was 1 person in attendance in person and 2 online.

### 2. NOTIFICATION OF PECUNIARY INTEREST

### 3. ADOPTION OF AGENDA

**Resolution 2025-92** Claire Riley and Bernadette Kerr: Be it resolved that the Agenda for this meeting be adopted as amended, for the removal of item 11(a) to permit Council to further review materials associated with the application. **'Carried'**

### 4. ADOPTION OF MINUTES

(a) April 22, 2025 Regular Council Meeting Minutes

**Resolution 2025-93** Paul Sharp and Nunzio Scarfone: Be it resolved that the Minutes of the April 22, 2025 Regular Council Meeting be adopted as printed and circulated. **'Carried'**

(b) April 22, 2025 Public meeting.

**Resolution 2025-94** Bernadette Kerr and Claire Riley: Be it resolved that the Minutes of the April 22, 2025 Public Meeting be adopted as printed and circulated. **'Carried'**

### 5. APPROVAL OF ACCOUNTS – April 2025

**Resolution 2025-95** Nunzio Scarfone and Paul Sharp: Be it resolved that the Administration, Fire Department, Council, By-Law Enforcement Officer and Public Works payroll accounts in the amount of \$36,536.70 and general accounts totaling \$148,835.01 for the month of April 2025 be accepted as presented. **'Carried'**

### 6. PRESENTATION AND DELEGATIONS

(a) JL Richards - Draft Background Report (Encl.)

**Resolution 2025-96** Claire Riley and Bernadette Kerr: Be it resolved that the Council receives the presentation from JL Richards on the Draft Background Report for the Official Plan Review. **'Carried'**

### 7. OPEN FORUM

A member of the public commented on the Official Plan Review.

## **8. MAYOR STAFF COMMITTEE AND GOVERNMENT REPORTS**

- (a) Mayor and Council Reports
  - Mayor – The Mayor gave a general update on the Mothers day Rec Event, Recycling, and the Min. of Labour session. Through the mayor Councillor Kerr presented a report to Council regarding the FONOM Conference.
- (b) Staff Reports
  - Tax Arrears Report (Encl.)
- (c) Committee Reports
  - DRAFT Minutes, Committee of Adjustment, May 6, 2025 (Encl.)
  - Minutes, Golden Sunshine, March 18, 2025 (Encl.)
  - Minutes, Cassellholme, March 27, 2025 (Encl.)
  - Minutes, Board of Health, February 26, 2025 (Encl.)
- (d) Correspondence
  - AMO 2025 Conference Insights (Encl.)
  - AMO Policy Update (Encl.)
  - Financial Statements, MPAC (Encl.)

**Resolution 2025-97** Paul Sharp and Claire Riley: Be it resolved that the Mayor, Staff, Committee and Correspondence reports be accepted as presented. **‘Carried’**

## **9. REVIEW BUDGET REPORT** – Printed May 8, 2025 (Encl.)

**Resolution 2025-98** Paul Sharp and Bernadette Kerr: Be it resolved that the Budget Report printed May 8, 2025, be accepted as presented. **‘Carried’**

## **10. PUBLIC WORKS REPORTS**

- (a) Memo to Council from OS Shawn Hughes Re: Activity Report  
**Resolution 2025-99** Claire Riley and Nunzio Scarfone: Be it resolved that Council accept the April 5, 2025 to May 9, 2025, Activity Report from Operations Superintendent Shawn Hughes. **‘Carried’**

## **11. NEW BUSINESS**

- (a) ~~By-law 2025-15 Re: Zoning Amendment 1483 Alderdale Road~~ (Removed from Agenda)
- (b) Memo from CAO Lesley Marshall, RE: Cemetery Fees (Encl.)  
**Resolution 2025-100** Paul Sharp and Nunzio Scarfone: Be it resolved that the Council of the Corporation of the Township of Chisholm directs staff to draft an amendment to the fees by-law 2023-39 to update the fees in Schedule ‘F’ to cover the actual costs associated with the service. **‘Carried’**
- (c) Letter of Understanding Re: Cemetery Caretaker fees (Encl.)  
**Resolution 2025-101** Claire Riley and Bernadette Kerr: Be it resolved that the Council direct the Mayor and CAO to sign and execute the Letter of Understanding with Rob Noon Cemetery Caretaker. **‘Carried’**
- (d) Discussion to schedule next Finance meeting  
**Resolution 2025-102** Bernadette Kerr and Claire Riley: Be it resolved that the Council schedules the next Finance meeting to be May 28<sup>th</sup>, 2025 at 7:00 p.m. **‘Carried’**
- (e) Resolution Re: Moose Hide Campaign Day (Encl.)  
**Resolution 2025-103** Paul Sharp and Bernadette Kerr: WHEREAS The Moose Hide Campaign is an Indigenous-led initiative that seeks to engage all Canadians in working to

end violence against all women and children, no matter their cultural, geographical, or historical background; and

WHEREAS The Moose Hide Campaign has distributed over six million moose hide pins that each spark five conversations about issues of violence against women, children and all those along the gender continuum; and

WHEREAS Participation in the Moose Hide Campaign is a concrete action for all citizens to address the legacies of colonization, residential schools and the reality of more than 1,200 missing or murdered women in Canada;

THEREFORE be it resolved that the Council of the Corporation of the Township of Chisholm, do hereby proclaim May 15<sup>th</sup>, 2025 as Moose Hide Campaign Day. **'Carried'**

## **12. IN CAMERA**

- (a) a meeting held in regards to labour relations or employee negotiations, as per Section 239(2)(d) of the Municipal Act.
- (b) a meeting held in regards to personal matters about an identifiable individual, including municipal or local board employees, as per Section 239(2)(b) of the Municipal Act.
- (c) a meeting held in regards to personal matters about an identifiable individual, including municipal or local board employees, as per Section 239(2)(b) of the Municipal Act.

**Resolution 2025-104** Claire Riley and Paul Sharp: Be it resolved that the Council of the Corporation of the Township of Chisholm now enter into in camera to discuss:

- a meeting held in regards to labour relations or employee negotiations, as per Section 239(2)(d) of the Municipal Act.
- a meeting held in regards to personal matters about an identifiable individual, including municipal or local board employees, as per Section 239(2)(b) of the Municipal Act.
- a meeting held in regards to personal matters about an identifiable individual, including municipal or local board employees, as per Section 239(2)(b) of the Municipal Act.

Time: 9:14 p.m.

**Resolution 2025-105** Claire Riley and Bernadette Kerr: Be it resolved that Council now return to regular session.

Time: 9:23 p.m.

## **13. ADJOURNMENT**

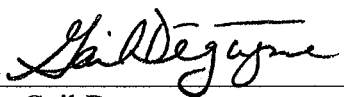
- (a) By-law 2025-16 being a By-law to confirm the proceedings of the Council meeting.

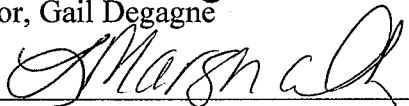
**Resolution 2025-106** Paul Sharp and Nunzio Scarfone: Be it resolved that by-law 2025-16, being a by-law to confirm the proceedings of the Council meeting of May 13<sup>th</sup>, 2025, be read a first, second and third time and passed this May 13<sup>th</sup>, 2025. **'Carried'**

- (b) Resolution re: Adjournment.

**Resolution 2025-107** Claire Riley and Bernadette Kerr: Be it resolved that the Council now adjourn this meeting to meet again on May 27, 2025.

Time: 9:24 p.m.

  
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Mayor, Gail Degagne

  
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CAO Clerk Treasurer, Lesley Marshall